

**MN PUBLIC FACILITIES AUTHORITY**

BOARD MEETING – Minutes  
TEAMS Video/Tele-conference  
January 23, 2023

**MEMBERS and DELEGATES PRESENT:**

Andrea Vaubel, Vice Chair, Department of Agriculture  
Jennifer Hassemer, Minnesota Management and Budget  
Tom Hogan, Department of Health  
Dana Vanderbosch, Pollution Control Agency

**Also present:**

Jeff Freeman, Executive Director  
J. Adam Sorenson, Assistant Attorney General  
Paula Rindels, MHFA  
Kim Collins, MDOT  
Chad Kolstad, MDH  
Corey Mathisen, MDH  
Bill Dunn, MPCA  
Gabe Posteuca, MPCA  
Randy Thorson, MPCA  
Dan Schueller, Met Council  
Cory McCullough, Met Council  
Kyle Colvin, Met Council  
Ned Smith, Met Council  
Corey Topp, RSM US LLP  
Jeff Miller, RSM US LLP  
Jessica Cameron Mitchell, PFM  
Matthew Schnackenberg, PFM  
Steve Walter, MPFA  
Becky Sabie, MPFA  
Anita Gallentine, MPFA  
Kathe Barrett, MPFA  
Peter Bradshaw, MPFA  
Jennie Brown, MPFA  
Melissa Ralph, MPFA  
Angela Berrens, MPFA  
Katelyn Kanuit, MPFA  
Drew Brooksbank, MPFA

**I. CALL TO ORDER:**

Vice Chair Vaubel called the meeting of the Public Facilities Authority to order on January 23, 2023, at 1:03 pm: “I now call the meeting of the Minnesota Public Facilities Authority to order as Chair. As the Chair of the Minnesota Public Facilities Authority, I determined that an in-person meeting was not practical because of the ongoing health pandemic declared under Chapter 12 of Minnesota Statutes. As is permitted under the Open Meeting Law in these conditions, this meeting of the Minnesota Public Facilities Authority is being conducted over Audio Video Conferencing, and all votes will be

counted with roll call. I will ask Jennie Brown to call roll after every agenda item including agenda, minutes, each resolution, and adjournment.”

Roll call taken; present: MDA; MMB; MDH; MPCA  
Absent: DEED; MDOT

A quorum was established.

## **II. APPROVAL OF AGENDA**

Vice Chair Vaubel entertained a motion to approve the agenda. Motion made by Tom Hogan, seconded by Jennifer Hassemer.

Roll call taken, voting yes: MDA; MMB; MDH; MPCA  
Voting no: None  
Absent: DEED; MDOT

Approval of the agenda passed unanimously.

## **III. APPROVAL OF SEPTEMBER 21, 2022, MINUTES**

Vice Chair Vaubel entertained a motion to approve the minutes from the September 21, 2022, meeting. Motion made by Tom Hogan, seconded by Dana Vanderbosch.

Roll call taken, voting yes: MDA; MMB; MDH; MPCA  
Voting no: none  
Absent: DEED; MDOT

Approval of the September 21, 2022, meeting minutes passed unanimously.

## **IV. MPFA REPORTS**

Jeff Freeman reviewed the Annual Report and the Fee Report the MPFA is required to submit to the Legislature and Governor due mid-January 2023, and the draft Funding Needs Report due by February 1, 2023:

1. The Annual Report describes FY 2022 funding activity and program descriptions for each of the MPFA programs and a discussion of water infrastructure needs and the MPFA funding process.
2. The Fee Report identifies the amount of fees collected by the MPFA, the purposes for which the fees have been spent, and the amount of remaining fee balances.
3. The Estimated Funding Needs Report covers estimated funding needs for eligible projects under the WIF and PSIG grant programs. The report also provides information on average annual residential wastewater rates for eligible projects with and without MPFA grants, and a comparison with average wastewater charges in the metropolitan area.

Jeff noted that the draft Annual Report and Fee Report were provided to members for review and comment before they were submitted in mid-January. The Funding Needs Report is still in draft form at this time. The reports make no funding or policy decisions or recommendations and so a board resolution is not necessary.

Roll call taken: MDA; MMB; MDH; MPCA  
Absent: DEED; MDOT

## **V. 2023 LEGISLATIVE SESSION PREVIEW**

Jeff Freeman shared his hope for a productive 2023 legislative session after the lack of a bonding bill in 2022 left the MPFA short of funds needed for state match to federal funds, as well as for state WIF and PSIG grants.

Jeff also noted that following careful review of public comments received, the MPFA approved its 2023 Clean Water and Drinking Water Intended Use Plans (IUPs) on December 16, 2022. With the 2023 IUPs now approved, MPFA has submitted its applications to EPA for Year 1 IJA funds. Federal law requires the Year 1 funds be awarded to states by September 30, 2023. We expect to receive the dedicated IJA funds for drinking water lead service lines and emerging contaminants this spring. The 2023 IUPs will also be used to apply for the 2023 regular base SRF capitalization grants when those funds are available. Jeff also reviewed the PFA policy language for statute changes related to federal funding for drinking water lead service lines and emerging contaminants that was submitted as legislative initiatives through the Governor's Office.

Dana Vanderbosch wondered if the potential for two separate bonding bills (one early in session and one later) had been discussed as was being reported. Jeff answered that at the time he had heard something similar, but many discussions had been taking place and nothing was concrete.

Roll call taken: MDA; MMB; MDH; MPCA  
Absent: DEED; MDOT

## **VI. MPCA BUDGET AMENDMENT**

Dana Vanderbosch and Jeff Freeman reviewed Resolution 2023-01 to authorize the executive director to prepare and execute an interagency agreement with the MPCA, increasing the agency's budget by \$75,000 for costs related to PFAS monitoring.

Vice Chair Vaubel entertained a motion to approve Resolution 2023-01. Motion made by Tom Hogan, seconded by Jennifer Hassemer.

Roll call taken, voting yes: MDA; MMB; MDH; MPCA  
Voting no: none  
Absent: DEED; MDOT

Approval of Resolution 2023-01 passed unanimously.

## VII. 2022 INDEPENDENT AUDIT

Steve Walter presented the *Management's Discussion and Analysis* section of the Financial Report, which includes narratives and charts to explain Authority operations and financial performance. No significant or unusual issues occurred during the fiscal year.

Corey Topp and Jeff Miller from RSM then presented their independent audit of the Authority's fiscal year 2022 financial statements and the Auditor's *Report to the Board*.

Roll call taken: MDA; MMB; MDH; MPCA

Absent: DEED; MDOT

## VIII. NEXT MEETING

The next board meeting will be early to mid-June. The agenda will include approval of FY 2024 administrative budgets and interagency agreements, and a discussion with Corey Topp, partner at RSM US LLP, regarding planning for the FY 2023 audit and any questions or concerns board members may have. A special board meeting is possible related to potential PFA revenue bond issuance in late spring; however, this may be included in the June meeting.

Roll call taken: MDA; MMB; MDH; MPCA

Absent: DEED; MDOT

## IX. ADJOURN

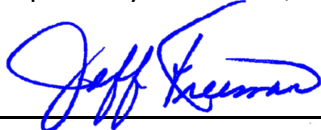
Vice Chair Vaubel entertained a motion to adjourn. Motion made by Tom Hogan, seconded by Dana Vanderbosch.

Roll call taken: MDA; MMB; MDH; MPCA

Absent: DEED; MDOT

The meeting adjourned at approximately 2:01 pm.

Respectfully Submitted,



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Jeff Freeman, Executive Director  
Minnesota Public Facilities Authority