

**2023 SMALL CITIES DEVELOPMENT PROGRAM
WEBINAR – DECEMBER 19, 2022
QUESTIONS & ANSWERS**

Q1: How is the annual allocation amount determined?

A: The State of Minnesota's annual allocation is determined by HUD through a formula grant that considers population and measures of distress including poverty, age of housing, housing overcrowding, and growth lag.

Q2: When energy deficiencies affect the performance of a commercial building and this deficiency has an impact on the structure, can these be done? For instance, condensation caused by heat or cooling

A: The grant administrator must secure the documentation supporting this need and consult their respective SCDP representative.

Q3: Do we need the signature of an authorized official from the primary community for our pre-app?

A: Yes, the signature of an authorized official is required for the preliminary proposal.

Q4: Do you want maps with both the preapp and full app?

A: Yes, color maps are needed for both preliminary proposals and full applications.

Q5: If a city has received a grant previously and have already adopted a Citizen Participation Plan, do they need to do this again?

A: The city will need to adopt a Citizen Participation Plan as the new plan would discuss the proposed SCDP activities.

Q6: Do you accept DocuSign for the Cover Sheet, or do you still need wet signatures from all parties for the original copy of the application

A: The SCDP unit will accept DocuSign for the Cover Sheet. Please note that a "cut and paste" signature will not be accepted.

Q7: Does rehab of rental housing above downtown commercial also proposed for rehab count as a comprehensive application, or does the housing component need to be in a separate target area?

A: A comprehensive application must include a housing component. In the scenario above, the commercial rehab activity and mix use rental rehab activity would qualify as a comprehensive application. Rental activities do not have to be in a separate target area. But keep in mind that the rental component proposed must be completed during the life of the grant to maintain the comprehensive application status.