

Placement 101

an introductory training program for new job placement professionals

4 Sessions

March 7, 8, 11, 12, 13 | virtual

8:30 - 12:30 pm each day

May 1, 2, 3 | Alexandria MN

9:00 – 4:00 pm each day

September 17, 18, 19 | Bemidji MN

9:00 – 4:00 pm each day

November 5, 6, 7, 12, 13 | virtual

8:30 – 12:30 pm each day



What you will learn:

- Essential information to establish effective relationships between Vocational Rehabilitation Services and Community Rehabilitation Programs
- Best practices in preparing job seekers to conduct a job search
- Best practices for finding job leads and establishing strong relationships with businesses
- How to prepare job seekers for the first few days on the job
- Follow-up strategies to ensure a good job match
- How to deal with challenging situations with job seekers / employers
- Tips for workload management and self-care

Who should attend:

Job Development/Placement staff who provide job placement services to persons with disabilities.

Please note:

1. Registration priority given to individuals most recently hired into a Placement role.
2. Participants must commit to completing the full program of (3) full days or (5) half-days to be eligible for course completion certificate.
3. Lunch is on your own for in-person trainings.

Cost for the entire training and provided materials:

MRA member:	\$180.00 (member number required at registration)
General attendees:	\$220.00

Membership application can be found at www.nationalrehab.org

Register on Eventbrite
(MRAJPD Eventbrite page found [here](#) – select from available training dates)

To inquire about accommodations, please contact MNJPDSecretary@gmail.com

Sponsored by:
Job Placement and Development Division (a division of the Minnesota Rehabilitation Association),
in collaboration with a network of Community Rehabilitation Programs