



- A 2008 amendment to Minn. Stat. §116J.993 to §116J.995 adjusted the level of what constitutes a business subsidy. The new threshold is \$150,000 for either a grant or loan, and raises the threshold for a public hearing requirement also to \$150,000. However, reports of public financial participation are still required for two year periods under the old threshold levels of between \$25,000 to \$150,000 in grants, and \$75,000 to \$150,000 in loans. (See §116J.993, Section 2, available on the DEED website.
- Please use this form to report on **through 2023** that fall under the provide the status of the project be used to help the legislative bo development activities and wher reports are required.
- Questions?** Call (651) 259-7179. Please mail completed form before April 1 to Minnesota Department of Employment and Economic Development, Economic Analysis Unit, Great Northern Building, 180 E 5th St, Suite 1200, St. Paul MN 55101; or fax to: (651) 215-3841

DEED USE ONLY: Report Year 2024  
 MBAF Year: 2021  
 Region #: Southeast  
 Date Received: 3-25-2024  
 Tracking #: 015

**Section 1: (Grantor Information)**

1. Name of grantor (funding entity): <b>City of Winona</b>		2. Name of person completing this form: <b>Nick Larson</b>	
3. Street address: <b>207 Lafayette Street</b>		4. City: <b>Winona</b>	5. ZIP Code: <b>55987</b>
6. County: <b>Winona</b>	7. Phone number: <b>507/457-8250</b>	8. Fax number: <b>507/457-8212</b>	9. Email address: <b>NLarson@ci.winona.mn.us</b>
10. Classification of grantor (Mark one. If grantor is entity created by government agency, please indicate affiliation. For example, a city EDA would check "City government.")			
<input checked="" type="checkbox"/> City government <input type="checkbox"/> County government <input type="checkbox"/> Regional government <input type="checkbox"/> State government <input type="checkbox"/> Other (Please specify):			

**Section 2: Recipient Information**

11. Name of business or organization receiving financial assistance: <b>Midwest Co-Pack LLC</b>		12. Address where financial assistance will be used: Street address: <b>1000 W. Fifth Street</b> City/State/ZIP Code: <b>Winona/MN/55987</b>	
13. Type of organizational structure of recipient receiving financial assistance (Mark one)			
<input type="checkbox"/> C-Corporation <input type="checkbox"/> S-Corporation <input checked="" type="checkbox"/> Limited Liability Company (LLC) <input type="checkbox"/> Other (Please specify):			
14. Does the recipient have a parent corporation? (Mark one.)			
<input type="checkbox"/> Yes (Indicate name and address of the parent corporation below. If more than one, indicate ultimate owner.) <input checked="" type="checkbox"/> No Name of parent corporation: Street address: City/State/ZIP Code:			
15. Recipient's primary industry (Mark one.):			
<input checked="" type="checkbox"/> Manufacturing <input type="checkbox"/> Services <input type="checkbox"/> Finance, Insurance, Real Estate <input type="checkbox"/> Retail Trade <input type="checkbox"/> Wholesale Trade <input type="checkbox"/> Construction <input type="checkbox"/> Other (please specify):			

**Section 3: Agreement Information**

16. Project Start Date: <b>12/9/2020</b>	17. Expected Project Completion Date: <b>Project Completed 12/28/2023</b>
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18. Please specify all funding sources for project (*attach sources/use statement if available*). The table should include all funding sources used by the recipient to fund the project:

Identify Private or Public Participant	(\$ Value	Type of Assistance (grant, loan, TIF, TAF, etc.)	Use of Funds (i.e., infrastructure, cleanup, capital improvement)
Public	\$ 130,328	MIF-Forgivable Loan	Machinery and Equipment
Public	\$ 75,000	Port Authority of Winona Loan	Working Capital & Network Updates
Private	\$ 592,175	Bank	Building Renovation
	\$		
	\$		

Total Project Budget (all sources): \$797,503

Your public participation percentage of total budget: Port Authority Loan-9.4%, MIF-16.3%, Sum-25.7%

19. Minn. Stat. §116J.994 requires that financial assistance meet a public purpose. Which of the following public purposes were used to determine your participation? (*Mark all that apply.*)

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|--|--|
| <input checked="" type="checkbox"/> Enhancing economic diversity     | <input type="checkbox"/> Stabilizing the community                               |
| <input checked="" type="checkbox"/> Creating high-quality job growth | <input checked="" type="checkbox"/> Increasing tax base (cannot be only purpose) |
| <input checked="" type="checkbox"/> Job retention                    | <input type="checkbox"/> Other ( <i>please specify</i> ):                        |

**NOTE: If job creation or retention is not a goal then please skip to Question 21.**

**Section 4: Goals and Actual Performance**

20. Job Creation and/or Retention **Goals** (first year report) and **Actuals** (second year report):

For each of the following categories if required, indicate the (new) job creation and/or retention goals stated in the financial assistance agreement and the number of actual (new) jobs created and/or retained since the benefit date including the average hourly value of any employer-provided benefits goals for those jobs.

*(Full-time jobs are defined as new, permanent, non-seasonal positions created subsequent to the financial assistance agreement in which employees are scheduled to work on average at least a 40 hour work week. Part-time is defined as a new job in which an employee works for the recipient at a rate less than 40 hours per week within a recipient location). Job retention is defined as jobs at a specific wage level that exist prior to the signing of the financial assistance agreement. There must be evidence that the retained jobs will be lost without financial assistance or where job loss is specific and demonstrable.*

	Total Number of Employees	Average Hourly Wage Level	Average Hourly Value of Health Insurance
(New) Full-time Job Creation ( <b>Goals</b> )	26	\$14.50	\$1.43
(New) Part-time Job Creation ( <b>Goals</b> )			
Job Retention ( <b>Goals</b> )	28	\$17.93	\$1.43
(New) Full-time Job Creation ( <b>Actuals</b> )	22	\$22.27	\$2.43
(New) Part-time Job Creation ( <b>Actuals</b> )			
Job Retention ( <b>Actuals</b> )	28	\$23.63	\$2.43

21. What is the status of the project and how successful have they been in meeting stated goals?  
 MN DEED MIF Team closed out the project 12/28/2023. Midwest Co-Pack met the retention goal of 28 jobs and created 22 new jobs--4 less than the goal of 26. Midwest Co-Pack's original MIF award was \$150K. The amount received was pro-rated based off of the actual new jobs created; resulting in a MIF award of \$130,328. Please see attached GAN and Closeout Letter.