

## **Angel Tax Credit Program Credit Allocation Application Form**

**Data Privacy Notice:** per Minn. Stat. 116J.8737, Subd. 8, data provided in this application is not public data; certain information becomes public upon issuance of credit certificates. The name of the investor and/or fund, the amount of the qualifying investment, the amount of the credit, and the name of the business receiving the investment will be posted on the department's website.

**Tennessee Warning Notice:** per Minn. Stat. 13.04, Subd. 2, this data is being requested from you to determine if you may be allocated tax credits under the Angel Tax Credit Program. You are not required to provide the requested information, but failure to do so may result in the department's inability to allocate tax credits to you and provide you with a tax credit certificate. Upon granting of a tax credit certificate under the Angel Tax Credit Program, this information will be shared with the Minnesota Department of Revenue.

### **CREDIT ALLOCATION PROCEDURES**

1. The business and investor or fund jointly apply for a credit allocation using this application form. Complete and submit only the sections needed based on the investor type (Individual, Non-Certified or Fund).
2. Applicants are notified by e-mail within 15 days of the department's receipt of the application as to whether the application is approved, rejected, or if additional information is needed.

### **INVESTMENT PROCEDURES**

1. Within 60 days of the Credit Allocation application approval email, the investment must be made or the credit allocation will be revoked.
  - a. If the investment is not made within 60 days of the approval notification, the investor or fund must notify the department within the 60 days concerning the status of the investment.
  - b. A non-accredited investor must be certified to participate in the program within 30 days of making the investment or the allocation will be revoked.
2. Within 15 days of the investment transaction, submit the Proof of Investment form and documentation:
  - a. A copy of the signed investor/fund subscription agreement, or other underlying transaction document authenticating the investment.
  - b. A copy of the investor's or fund's check, showing the investor/fund being the originator of the investment.
  - c. A copy of the business' deposit receipt or bank statement showing the deposit of the check. A copy of a wire transfer showing the accounts of originator and beneficiary may be substituted; if the funds are flowing to and from an escrow account, show or explain this clearly.
3. Upon receipt and processing of the requested items in #2, we will email approval of the Proof of Investment to the investor or fund and to the business.
4. A tax credit certificate will be emailed to investors in mid-February of the following year.

### **SUBMISSION PROCEDURE**

Email only the completed sections of the application as a PDF attachment to [angel.credit@state.mn.us](mailto:angel.credit@state.mn.us).

Questions about the program or this form? Contact us by email or call 651-259-7599.

# Credit Allocation Application Form

Credit Allocation for calendar year: \_\_\_\_\_

## Section I. QUALIFIED SMALL BUSINESS RECEIVING QUALIFIED INVESTMENT

The business must be certified and this application must be approved before the investment is made.

Name of business: \_\_\_\_\_ FEIN: \_\_\_\_\_ - \_\_\_\_\_

### PAST AND PLANNED INVESTMENT:

Business' past Angel Tax Credit Program investments: \_\_\_\_\_

Planned investment Amount: \_\_\_\_\_

Total investment\*: \_\_\_\_\_

Investor's name: \_\_\_\_\_ Intended investment date\*\*: \_\_\_\_\_

Investment description (e.g., 100 common shares): \_\_\_\_\_

*\*The program life-time maximum investment is \$4 million for a Qualified Angel Tax Credit Small Business.*

*\*\*Investments cannot be deposited prior to receiving approval of the credit allocation application; the investment must be made within 60 days of notice of the credit allocation approval or the credit allocation may be revoked.*

The undersigned certifies that any statement or representation in this application, or information provided herein, is true and complete to the best of his or her knowledge and hereby acknowledges that he or she has read and understands the following statement:

**“The State of Minnesota and its agents have the right to verify information provided in this application. False information, in addition to disqualifying the applicant from any further consideration for financial assistance, may also subject the applicant to the penalty provision of Minn. Stat. 609.645.”**

### *Please Note:*

The investor may *not* be an officer, elected or appointed by the board to manage the business in which this investment is being made, or a family member<sup>1</sup> of such an officer.

The investor may not be a principal, having authority to act on behalf of the business in which this investment is being made, or a family member<sup>1</sup> of such a principal.

The investor may *not* be an owner who, combined with his or her family members<sup>1</sup>, controls more 20% of the securities of the business in which this investment is being made, or a family member<sup>1</sup> of such an owner.

<sup>1</sup> as defined by IRC 267(c) (4): “The family of an individual shall include only his brothers and sisters (whether by the whole or half-blood), spouse, ancestors, and lineal descendants”

\_\_\_\_\_  
**Signature of Authorized Business Representative**

**Title:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Section II. CERTIFIED INVESTOR SEEKING ALLOCATION**

Name of investor: \_\_\_\_\_ SSN/TIN: XXX--XX-- \_\_\_\_\_

The investor must be certified and this application must be approved before the investment is made.

Name of business to be invested in: \_\_\_\_\_

If married, filing jointly and seeking a total tax credit greater than \$125,000 (maximum \$250,000) this year, provide:

Name of spouse: \_\_\_\_\_ SSN/TIN of spouse: \_\_\_\_\_

**A. Investor’s Planned Investment**

Planned investment Amount\*: \_\_\_\_\_

*\*The minimum investment an investor needs to make to qualify for the credit is \$10,000, or \$7,500 if the business is a qualified Greater Minnesota located business, or a minority-owned, women-owned, or veteran-owned business.*

Credit allocation amount\*\*: \_\_\_\_\_

*\*\*Credit allocation amount is up to 25% of the investment amount unless annual tax credit limit has been reached.*

Intended investment date\*\*\*: \_\_\_\_\_

*\*\*\*Investments cannot be deposited prior to receipt of approval of the credit allocation application. The investment must be made within 60 days of the credit allocation approval or the credit allocation may be revoked.*

**B. Certifications**

1. The investor is not an officer, elected or appointed by the board to manage the business in which this investment is being made, or a family member<sup>1</sup> of such an officer.
2. The investor is not a principal, having authority to act on behalf of the business in which this investment is being made, or a family member<sup>1</sup> of such a principal.
3. The investor is not owner who, combined with his or her family members<sup>1</sup>, controls more 20% of the securities of the business in which this investment is being made, or a family member<sup>1</sup> of such an owner.
4. The investor has received, or will receive with this allocation, no more than \$125,000 in credits under this program in this calendar year (\$250,000 if married, filing jointly).

<sup>1</sup>as defined by IRC 267(c) (4): “The family of an individual shall include only his brothers and sisters (whether by the whole or half-blood), spouse, ancestors, and lineal descendants”

The four statements above in section II (B) are  True  False (all must be true to qualify)

The undersigned certifies that all statements and representations in this application, or information provided herein, are true and complete to the best of his or her knowledge.

**Signature of Investor:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Section III: NON-CERTIFIED INVESTOR SEEKING ALLOCATION (NON-ACCREDITED INVESTOR ONLY)**

**Note:** This section should only be completed by a non-accredited investor who has not yet been certified and who is investing in a transaction that is exempt under Minn. Stat. 80A.46 clauses (13) or (14) or Minn.Stat.80A.461 or who is investing in a security registered under Minn. Stat. 80A.50 (b). Non-certified investors must apply for certification within 30 days of making the qualified investment.

Name of Business: \_\_\_\_\_

Name of Investor: \_\_\_\_\_ (SSN/TIN): \_\_\_\_\_

Street Address 1: \_\_\_\_\_ Street Address 2: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Zip: \_\_\_\_\_ Country: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

If married, filing jointly and seeking a total tax credit greater than \$125,000 (maximum \$250,000) this year, provide the following:

Name of spouse: \_\_\_\_\_ SSN/TIN of spouse: \_\_\_\_\_

**A. Investor's Planned Investment**

Planned investment Amount\*: \_\_\_\_\_

*\*The minimum investment an investor needs to make to qualify for the credit is \$10,000, or \$7,500 if the business is a qualified Greater Minnesota located business, or a minority-owned, women-owned, or veteran-owned business.*

Credit allocation amount\*\*: \_\_\_\_\_

*\*\*Credit allocation amount is up to 25% of the investment amount unless annual tax credit limit has been reached.*

Intended investment date\*\*\*: \_\_\_\_\_

*\*\*\*Investments cannot be deposited prior to receipt of approval of the credit allocation application. The investment must be made within 60 days of the credit allocation approval or the credit allocation may be revoked.*

**B. Certifications**

1. The investor is not an officer, elected or appointed by the board to manage the business in which this investment is being made, or a family member<sup>1</sup> of such an officer.
2. The investor is not a principal, having authority to act on behalf of the business in which this investment is being made, or a family member<sup>1</sup> of such a principal.
3. The investor is not owner who, combined with his or her family members<sup>1</sup>, controls more 20% of the securities of the business in which this investment is being made, or a family member<sup>1</sup> of such an owner.
4. The investor has received, or will receive with this allocation, no more than \$125,000 in credits under this program in this calendar year (\$250,000 if married, filing jointly).

<sup>1</sup> as defined by IRC 267(c) (4): "The family of an individual shall include only his brothers and sisters (whether by the whole or half-blood), spouse, ancestors, and lineal descendants"

The four statements above in section III (B) are  True  False (all must be true to qualify)

The undersigned certifies that all statements and representations in this application, or information provided herein, are true and complete to the best of his or her knowledge.

Signature of Investor: \_\_\_\_\_ Date: \_\_\_\_\_

**Section IV. QUALIFIED FUND SEEKING CREDIT ALLOCATION**

Name of business to be invested in: \_\_\_\_\_

Name of fund: \_\_\_\_\_ FEIN: \_\_\_\_ - \_\_\_\_\_

The fund must be certified and this application must be approved before the investment is made.

**A. Fund's Planned Investment**

Planned investment Amount\*: \_\_\_\_\_

*\*The minimum investment a fund needs to make to qualify for the credit is \$30,000.*

Credit allocation amount\*\*: \_\_\_\_\_

*\*\*Credit allocation amount is up to 25% of the investment amount unless annual tax credit limit has been reached.*

Intended investment date\*\*\*: \_\_\_\_\_

*\*\*\*Investments cannot be deposited prior to receipt of approval of the credit allocation application. The investment must be made within 60 days of the credit allocation approval or the credit allocation may be revoked.*

**B. Certifications**

1. The investor is not an officer, elected or appointed by the board to manage the business in which this investment is being made, or a family member<sup>1</sup> of such an officer.
2. The investor is not a principal, having authority to act on behalf of the business in which this investment is being made, or a family member<sup>1</sup> of such a principal.
3. The investor is not owner who, combined with his or her family members<sup>1</sup>, controls more 20% of the securities of the business in which this investment is being made, or a family member<sup>1</sup> of such an owner.
4. The investor has received, or will receive with this allocation, no more than \$125,000 in credits under this program in this calendar year (\$250,000 if married, filing jointly).

<sup>1</sup>as defined by IRC 267(c) (4): "The family of an individual shall include only his brothers and sisters (whether by the whole or half-blood), spouse, ancestors, and lineal descendants"

The four statements above in section IV (B) are  True  False (all must be true to qualify)

The undersigned certifies that all statements and representations in this application, or information provided herein, are true and complete to the best of his or her knowledge.

**Signature of authorized fund representative:** \_\_\_\_\_

**Title:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**C. Fund Members**

For each fund member provide the following information. For more than four investors, attach additional pages as necessary, or attach a spread sheet with the following data points:

Name of fund member: \_\_\_\_\_ SSN/TIN \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_

State/Province: \_\_\_\_\_ Zip: \_\_\_\_\_ Country: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Planned Investment Amount: \_\_\_\_\_ Credit Allocation Amount: \_\_\_\_\_

If married, filing jointly and seeking annual total credits greater than \$125,000 (maximum \$250,000) provide the following: Name of Spouse: \_\_\_\_\_ SSN/TIN of spouse: \_\_\_\_\_

Name of fund member: \_\_\_\_\_ SSN/TIN \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_

State/Province: \_\_\_\_\_ Zip: \_\_\_\_\_ Country: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Planned Investment Amount: \_\_\_\_\_ Credit Allocation Amount: \_\_\_\_\_

If married, filing jointly and seeking annual total credits greater than \$125,000 (maximum \$250,000) provide the following: Name of Spouse: \_\_\_\_\_ SSN/TIN of spouse: \_\_\_\_\_

Name of fund member: \_\_\_\_\_ SSN/TIN \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_

State/Province: \_\_\_\_\_ Zip: \_\_\_\_\_ Country: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Planned Investment Amount: \_\_\_\_\_ Credit Allocation Amount: \_\_\_\_\_

If married, filing jointly and seeking annual total credits greater than \$125,000 (maximum \$250,000) provide the following: Name of Spouse: \_\_\_\_\_ SSN/TIN of spouse: \_\_\_\_\_

Name of fund member: \_\_\_\_\_ SSN/TIN \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_

State/Province: \_\_\_\_\_ Zip: \_\_\_\_\_ Country: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Planned Investment Amount: \_\_\_\_\_ Credit Allocation Amount: \_\_\_\_\_

If married, filing jointly and seeking annual total credits greater than \$125,000 (maximum \$250,000) provide the following: Name of Spouse: \_\_\_\_\_ SSN/TIN of spouse: \_\_\_\_\_