

## MILITARY TO CIVILIAN RESUME

### John A. Military

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#### OBJECTIVE

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Military veteran seeks Correctional Officer position with Jefferson County Corrections.

#### SUMMARY OF SKILLS

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- Calm under stress
- Physically and mentally in shape
- Excellent oral and written communication skills
- Tactful customer service
- Trusted and reliable team member
- Write accurate computer-based reports
- First responder emergency experience
- Incident coordination of 20 – 100 personnel
- Vehicle mobilization, operation and pursuit in various weather conditions
- Use, maintenance and storage of weapons valued in excess of \$1.5M

#### WORK EXPERIENCE

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##### **Military Police/Security Patrol**, U.S. Army, Iraq and Afghanistan, June 2007–June 2013

- Provided digital information, industrial facilities, personnel, resource and infrastructure security
- Utilized established procedures and techniques for data and evidence collection and processing
- Trained and experienced at administering Advanced First Aid
- Directed crime scene security and processed individuals
- Conducted investigations and interrogations
- Detained criminal suspects

#### EDUCATION and TRAINING

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- **United States Army Military Police School** — Fort Leonard Wood, Missouri

##### *Certifications*

- Advanced First Aid
- Basic combat skills and use of firearms
- Investigating and collecting evidence

##### *Training*

- Laws and jurisdiction
- Traffic and crowd control
- Arrest and restraint of suspects

- **Thomas Jefferson High School** — Sometown, MN

*High School Diploma*