

**Trade Adjustment Assistance  
Roundtable Virtual Tour  
Spring 2021:  
Training Applications**

# Virtual Session Housekeeping

- As you are able to, please familiarize yourself with the Microsoft Teams features: chat box, raise your hand, mute, and video.
- Please mute your microphone and turn your video camera off.
- If you have questions, please type them into the chat during the presentation or hold your questions to the end of the presentation

# Welcome to the TAA Roundtable Virtual Tour

## April 2021

While we are waiting for others to join, please enter your full name, your agency name and how many years experience you have working with TAA into the chat box.

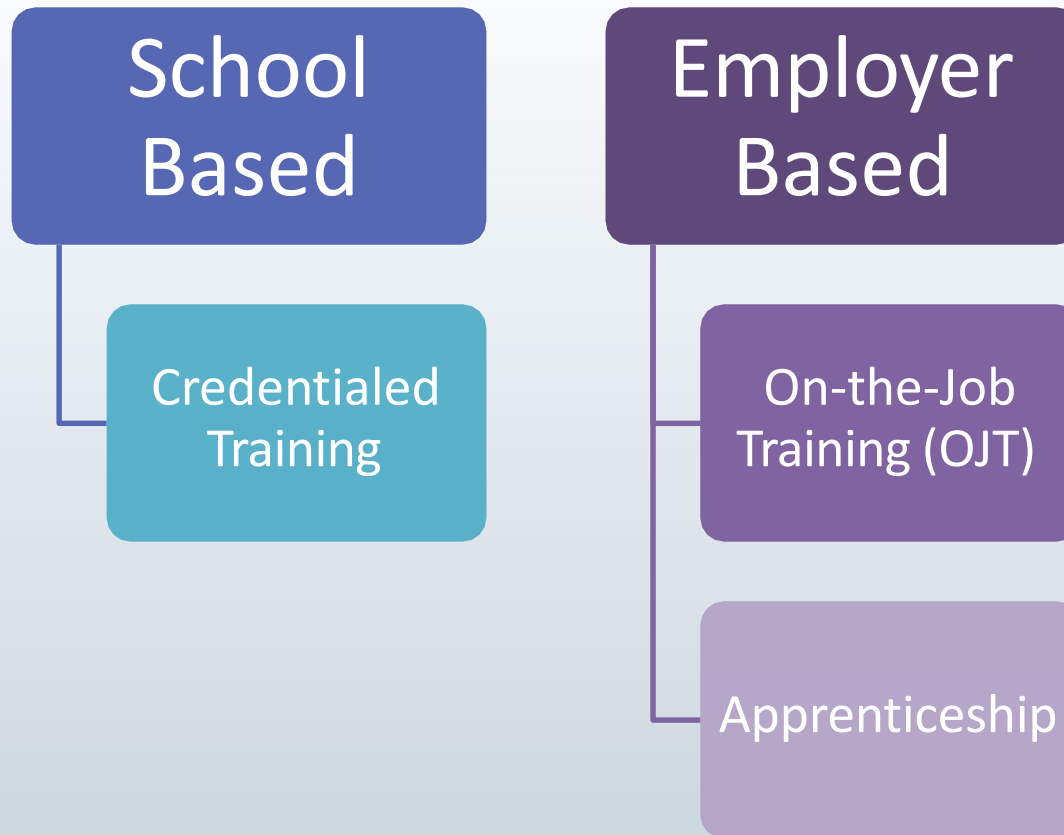
# Introductions

## TAA Staff

- Sarah Saito, TAA Supervisor
- Olajide Williams, TAA Specialist Senior
- Tamika Brewer, TAA Specialist Senior
- Thomas Sommer, TAA Performance Specialist
- Jackie Umlauf, TAA Specialist (follow-up)
- Claudette Parchment-Roehrich, TAA Specialist
- Mohamed Farah, TAA Specialist
- Jennifer Anderson, TAA Specialist
- Laurie Larson, TAA Specialist
- Ann Malz, TAA Specialist
- Meg Odanga, TAA Specialist
- Hony Yang, TAA Specialist
- Marla Beaty, Senior Rapid Response Project Manager & TAA Liaison
- Nancy Omondi, Director of Adult Programs

Trade Adjustment Assistance  
Roundtable Virtual Tour  
Spring 2021:  
Training Applications

# TAA Benefits: Training



# Credentialed Training

Training through an institution, approved by Minnesota TAA, that results in an industry-recognized credential, such as:

- License
- Certificate
- Diploma
- Associate's Degree
- Bachelor's Degree
- Master's Degree

# Credentialed Training

- TAA funded training may be:
  - Part-time or Full-time
  - Short-term or Long-term
- Training may occur:
  - In a classroom
  - Online
  - Combination of both



# Credentialed Training Funding

- Training is funded 100% by TAA
  - Tuition, fees, and required textbooks
  - Parking passes
  - Required items and tools
  - Computer hardware and required software
  - Mileage reimbursement if traveling more than 15 miles one way from home to training (reimbursement starts at mile 16)
  - Internet Reimbursement

# Credentialed Training Funding

- \$16,000 per year (soft cap under review)
- Up to 130 training weeks
  - Training weeks are not calendar weeks; training weeks are only counted when the individual is actually attending classes
  - Actual training weeks vary for each institution
  - Credential must be earned within 130 training weeks

# Credentialed Training School Selection

## Subpart F: Training [20 CFR 618.600](#)

### Major changes for Minnesota

- When reviewing training options, consider:
  1. Program with the soonest training end date,
  2. Followed by cost,
    - Good faith estimate needs to include ALL associated costs (training, internet, supplemental assistance, etc.)
  3. Then local area

# Credentialed Training and Financial Aid

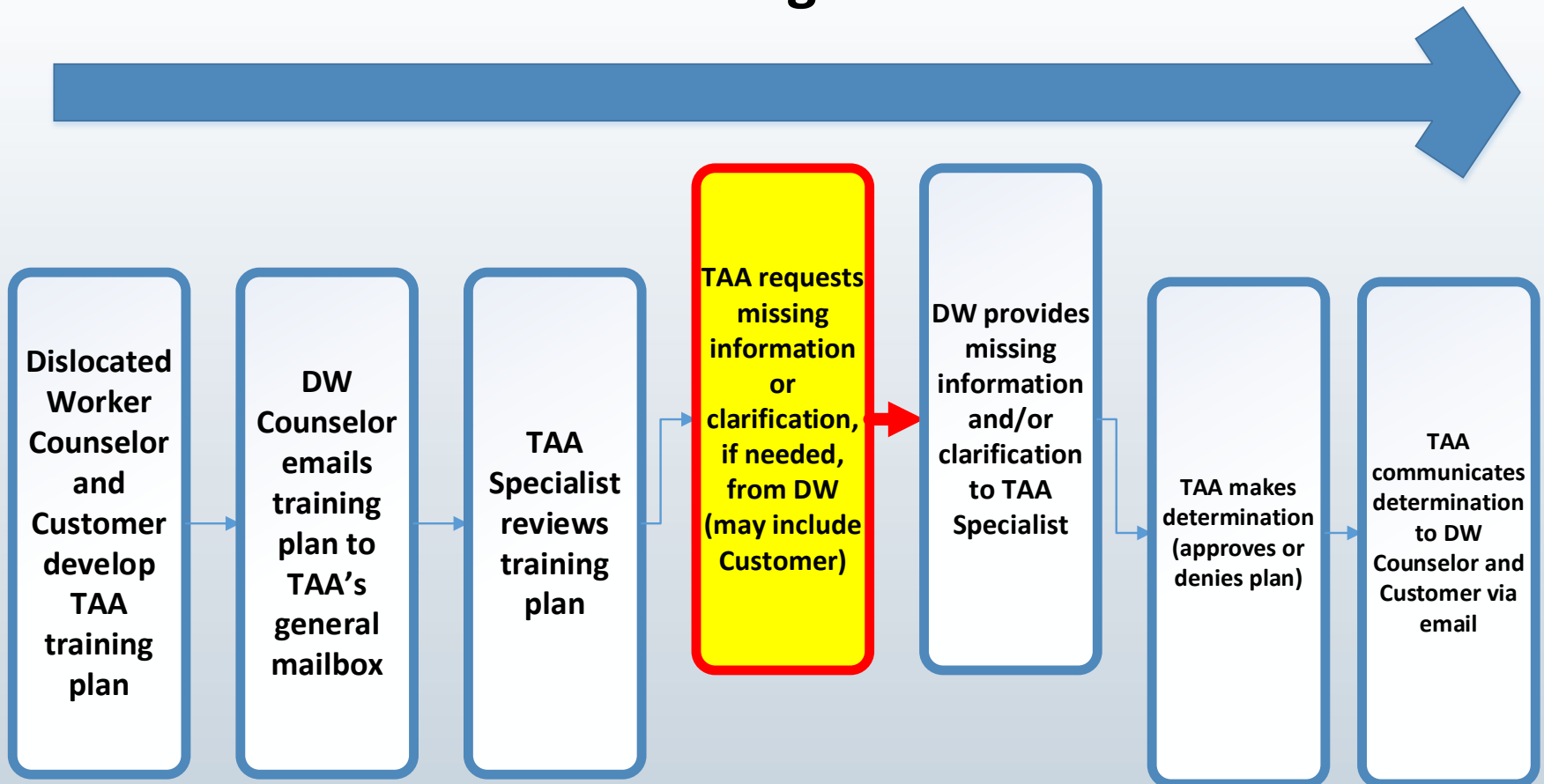
- Individuals receiving TAA funded training are encouraged to apply for Financial Aid
  - Grants and Scholarships are for your own use

# Applications

- TAA Applications/forms & Policies can be found here: <https://mn.gov/deed/programs-services/dislocated-worker/counselors/>
- Submit all applications and questions to : [DEED.TAA@state.mn.us](mailto:DEED.TAA@state.mn.us)
- Applications must be sent to TAA:
  - 2 weeks before training start date

# From Development to Determination

## TAA Training Plan Flow



# Training Application Process

- Send to [DEED.TAA@state.mn.us](mailto:DEED.TAA@state.mn.us)
- Customer MUST be enrolled with DW in WF1 and an active plan must show up in WF1
- Only submit application when the application is complete (no blank spaces) and all checklist documents are attached
- Applications must be sent at least 2 wks before the training start date
- TAA will respond within 3 days
- TAA will request clarifications or additional documents if needed
- Once approved a detailed letter is sent to customer with CC to DW
- A 2<sup>nd</sup> email is sent to TRA along with copy of application





### DATA PRIVACY AUTHORIZATION

The information you provide will be used by the Trade Adjustment Assistance Program to determine your eligibility for a Trade Act weekly wage subsidy.

United States Code Title 42 section 1320b-7 requires that Applicants provide their social security number to be eligible for unemployment benefits. Incomplete applications cannot be processed.

Information you or your employer provide to the Unemployment Insurance Program is classified as private under Minnesota law. It cannot be disclosed without your written permission except as specified in state or federal law. Below is a partial list of agencies that may obtain information you provide the Unemployment Insurance Program.

Child Support Enforcement Agencies      Federal and State Law Enforcement      Internal revenue Service  
Minnesota Department of Revenue      Social Security Administration      State and Local Public Assistance Agencies  
Unemployment Insurance Programs in other States U.S. Immigration and Customs Enforcement

Minnesota Statute 268.19 has the complete list of agencies that may obtain your information from the Unemployment Insurance Program. Information you provided may be verified with these agencies through electronic matching.

\*I have read and understand the above. Please check this box.

### EMPLOYMENT HISTORY

Job Title at the Certified Employer: Bookkeeper

Base Salary (Hourly/Annual): \$19.10      Years worked in this job: 8

Job Duties and Skills: Computed and recorded financial data.

Certifications, Licenses, Degrees, and/or other Credentials: None

Highest Level of Education: GED      Field(s) of Study: \_\_\_\_\_      Training Institution: \_\_\_\_\_

Labor Market Information (LMI): "Career and Education Explorer" at <https://apps.deed.state.mn.us/lmi/cpt/Search> – use regional information based on the location of the TAA certified employer. If regional information shows "N/A" then statewide statistics may be used. TAA only needs two pages "Wage" and "Demand" statistics – **Attach both pages to training plan.**

Current LMI for Trade Affected Job (%): -3.5% SE region      Median Wage for Trade Affected Job: \$ 20.05 SE region

# Work Search Section

- Work search should be within the past 6 months
- Jobs should be similar to layoff employment
- Comment section should provide detail

## WORK SEARCH

Date Applied (mm/dd/yy)	Company Name	Job Title Applied For	Wage	Contact Person Name	Comments (Any response? Interview?)
11/1/2020	Friendly Finance	Bookkeeper	\$ 16/HR	Sally Smith	Interviewed-not offered job
10/5/2020	US Bank	Teller	\$14/HR	Human Resources	Applied-no response
9/24/2020	Johnson Trucking	Office Assistant	not listed	Human Resources	Offered job-pay was too low, no insurance
8/16/2020	Metro Machinery	Account Clerk	\$18/hr	George Jones	Applied-no response
8/16/2020	Tax Specialist	Tax Preparer	not listed	None listed	Applied-no response

# Future Employment Outlook



## Trade Adjustment Assistance

### FUTURE EMPLOYMENT OUTLOOK

Employment Goal: Nurse-LPN Employment Goal Job Code: 29-2061

Required Credential for Future Employment: Post-secondary non-degree award and license

**Labor Market Information (LMI):** Use "Career and Education Explorer" at <https://apps.deed.state.mn.us/lmi/cpt/Search> to provide two pages of LMI data: "Wage" and "Demand" for the local region - **Attach both pages to training plan.**  
For relocation within the US, send data for location where customer plans to relocate.

Current LMI for Employment Goal (%): + 10.2% SE region Median Wage for Employment Goal: \$ 23.27 SE region

Do you have prior experience in this occupation? Yes  No  If yes, explain; if No, explain why you are interested: Worked as a bookkeeper in a nursing home

Is the future employment salary at least 80% of your trade impacted salary? Yes  No  If No, explain why you chose this occupation: \_\_\_\_\_



## TRAINING

Training Institution: Riverland College Address: 1900 8th Ave NW, Austin, MN 55912  
Training Program: Nurse - LPN Credential Type: Diploma Student Email Address: chrisede5248@riverland.edu  
Type of Training (check two boxes): Full-time  or Part-time  Classroom  Online  or Both Classroom and Online   
Start Date of Training (mm/dd/yy): 8/24/2020 End Date of Training (mm/dd/yy): 7/30/2021  
Total Training Weeks (should **not** include scheduled breaks between terms.): 46 Student ID: 123456  
Program Credits: 39 Credits to Complete: 39 Cost Per Credit: \$243.14

*Provide estimated costs for the following. Additional documentation may be required later.*

Books: \$1877.00 Computer: \$700 Software: none Uniform/Clothing: \$75.00 Parking Pass: none Tools: \$150.00  
Exams/Licenses: \$138.25 (NCLEX) Good Faith Estimate (Cost of tuition + Cost of Additional Items): \$12422.71

- Count training weeks by term; use academic calendars for the school (ie: Spring =17 weeks, Summer =8-12 weeks)
- Provide documents that support all proposed costs

## YOU WILL NEED PRE-APPROVAL BEFORE ANY PURCHASE RELATED TO TRAINING.

Are you taking at least one online course? Yes  No  If yes, will you need assistance paying internet costs? Yes  No

Will you need to travel more than 15 miles one way to attend training? Yes  No  If Yes, please include a map showing the distance from your home to school. TAA will assist with mileage beyond the commuting area (15 miles one way).

For the purpose of training, do you intend to maintain a second residence? Yes  No  If Yes, please attach a map showing the distance from your home to school and proof for cost of residence and meal plan (if applicable).

Is the training institution a public school? Yes  No  If the training institution is not a public school, please complete the "Choice of Institutions Justification Worksheet" found here: <https://mn.gov/deed/programs-services/dislocated-worker/counselors/forms/> Most public schools have lower tuition and need to be considered first.

Provide additional reasons why you need to enter training: I really like working with people; my mom was a nurse, and I've volunteered at a local nursing home.

- Mileage reimbursement starts after mile 15
- Map should be Google map showing all route options.  
TAA pays based on shortest distance
- Private school requires Choice of Training worksheet

## Choice of Training Institutions Justification Worksheet

Per CFR 618.610 Trade Adjustment Assistance (TAA) customers must meet certain eligibility criteria related to the choice of training institution. Customers should do a comprehensive comparison of all available school programs for the training they seek. Approval is based on the following in this order. Please make a check mark in all boxes that apply:

- Shortest training completion (Criterion 6)  
Customers should seek the soonest available training and training that results in the soonest training end date.
  
- Available at a reasonable cost (Criterion 4 and 6)  
Customers should select training that is available at a reasonable cost in comparison to other similar training programs. A higher cost training may be considered if the completion date of training is sooner than other programs at a lower cost.
  
- Is within the local commuting area (Criterion 4)  
Customers should select training that is within their local commuting area (15 miles one-way) unless the training can be completed in a sooner timeframe or is available at a lower cost than local training.

Please enter the information below for at least 3 school comparisons.

School	Program	Start date	End date	Total credits	Cost per Credit	Total cost	Miles (one-way)

\*\*\*Please note: TAA staff may perform additional research and request additional information about training options to ensure the Six Criteria for Approval are appropriately documented. An academic plan showing which courses will be taken each term until completion may be requested.

# Future Employment

- “Credential Needed”- should match the training being requested

FUTURE EMPLOYMENT				
<i>List three employers currently hiring in your region that require the credential you will receive.</i>				
Company Name	Job Title	Credential Needed	Experience Needed	Base Pay
Austin Medical Center	LPN Nurse	LPN license	1 yr	\$23.50
Cedars of Austin	LPN Nurse	LPN license	6 months	\$22.00
Mower County WIC	LPN Nurse	LPN license	2 yrs	\$25.00

09/23/2019

3



### ADDITIONAL INFORMATION

*Trade Readjustment Allowance (TRA) is income support for Customers in TAA-approved training. There are strict eligibility requirements for these benefits. Approval of training does not guarantee your eligibility for TRA benefits. TRA benefits may not last through your training program.*

What plans do you have to complete training if TRA benefits expire during your training? Get a part time job. I also have 401K and savings and my spouse's pay could pay our bills.

TAA prefers that Customers **not** take out student loans. If student loans were mentioned above as part of your plan to complete training should TRA benefits expire, explain why you would require them: Loans not needs

**\*\*\*Questions related to your TRA eligibility should be sent to [deed.tra@state.mn.us](mailto:deed.tra@state.mn.us).\*\*\***

Are there issues that may interfere with training completion? Yes  or No

If yes, explain the issues and how you will overcome them: \_\_\_\_\_

*Dislocated Worker Counselor: I have discussed the possibility of TRA benefits exhausting and this Customer has a solid plan in place to support themselves without these benefits. Please initial here:* SA

- Do not write “Will not need TRA”-must answer question as if customer would be getting TRA



**Dislocated Worker Counselor:** I have discussed the possibility of TRA benefits exhausting and this Customer has a solid plan in place to support themselves without these benefits. Please initial here: SC

## CHECKLIST

Please review the application and make sure all fields are complete. Your application will be returned if you do not answer all questions. Please check and submit the following documents along with your application:

1. Training acceptance letter or a copy of your current class schedule.
2. List of program courses, required remedial and/or prerequisite courses, if applicable.
3. Cost of training document from the training institution, including required tools and supplies, if applicable.
4. Choice of training institutions worksheet, if applicable.
5. List of required tools, supplies, uniforms, and other expenses for your program on school letterhead, if applicable.
6. Labor market information for past and future employment. [Labor Market Information, Career and Education Explorer](#).
7. If traveling more than 15 miles, include a map showing the distance from your home to the training institution.
8. Resume uploaded and printed from [MinnesotaWorks](#).
9. A signed and dated employment plan. (DW Counselors, this also needs to be documented in WF1 under Plan.)
10. A copy of a completed standardized assessment.
11. A Waiver of Training form, if applicable.

## TAA POLICIES

You must read each policy listed below and check each box. Checking the box means you understand the policy, what is required of you, and what the implications are of not following policy requirements.

- One-Time Poor Performance <https://apps.deed.state.mn.us/ddp/PolicyDetail.aspx?pol=400>
- Tools and Supplies: <https://apps.deed.state.mn.us/ddp/PolicyDetail.aspx?pol=320>
- Choice of Training Institutions: <https://apps.deed.state.mn.us/ddp/PolicyDetail.aspx?pol=178>
- Computers and High Technology Tools: <https://apps.deed.state.mn.us/ddp/PolicyDetail.aspx?pol=325>

**CUSTOMER RESPONSIBILITIES**

*By checking each box, you understand your responsibility and what the implications are if you fail to comply with each responsibility.*

- I must maintain contact with my Dislocated Worker Counselor every 30 days, or per counselor instructions.
- I must submit progress reports to my DW Counselor every 60 days while in TAA approved training.
- I must provide my class schedule and grades to my Dislocated Worker Counselor every term.
- I must provide a copy of the credential I receive at the end of my training to my Dislocated Worker Counselor.
- I must notify and provide employment details to my Dislocated Worker counselor when I secure employment.
- Failing to do any of the above may result in termination of my TAA benefits, cancellation of my Trade Readjustment Allowance (TRA) and may result in an overpayment charge for TAA/ TRA benefits already received.
- I will only be reimbursed for expenses that meet TAA requirements and are pre-approved.
- All equipment, tools, computer, and supplies purchased by the Minnesota Department of Employment and Economic Development (DEED) are for my use only and I am responsible for their reasonable use and care.

**VENDOR REGISTRATION**

*Pre-Approved purchases can only be reimbursed if you are registered with the State of Minnesota as a vendor.*

Should you choose to take this step at this time, it will expedite payments for such items as mileage, required tools, required textbooks, technology, or relocation. To register as a vendor go to the following site:

[https://supplier.swift.state.mn.us/psp/fmssupap/SUPPLIER/ERP/h/?tab=SUP\\_GUEST](https://supplier.swift.state.mn.us/psp/fmssupap/SUPPLIER/ERP/h/?tab=SUP_GUEST) . Once you have received your vendor ID, please print or type here: V1234567

**SIGNATURES**

*Before signing the training application, review the following statements and check each box:*

- I understand that by signing this application I authorize the release of my student records, contact information, transcripts, and copies of any certification and or credentials received to the TAA Unit from both the training institution and the Dislocated Worker Program. This authorization is good for one year following the end date of training. By checking this box I am assuring that TAA will provide credential-based training funds for my training plan once approved.
- I prefer to receive all required notices, determinations, and decisions by email, rather than by mail. I may change this preference at any time by informing TAA in writing.
- I understand that I am responsible for keeping TAA informed of my current email and mailing address (if I have chosen to receive communications by mail.) This obligation continues for two years after I am no longer enrolled in TAA or receiving benefits, because determinations affecting my eligibility could be issued during that period. If I fail to keep TAA updated about my email or mailing address, I could miss important appeal deadlines.
- I understand that there are penalties for willful misrepresentation made to obtain benefits I am not entitled to.

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Dislocated Worker Counselor—I have reviewed the application and recommend that the training be approved.*

Dislocated Worker Counselor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*TAA Specialist—I approve the request for training.*

TAA Specialist Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**SIX ELIGIBILITY CRITERIA**

*A training request can be approved if a Customer meets all six criteria. DW Counselors, please carefully review these criteria with the Customer. (These items are subject to monitoring in both the Dislocated Worker and Trade Adjustment Assistance Programs.)*

1. There is no employment available that is similar to or better than your previous position.
2. You would benefit from training.
3. It is reasonable to expect that you will be employed following completion of training.
4. The training is available.
5. You are qualified to undertake the training.
6. The training is suitable for you and available at a reasonable cost.

**EIGHT CASE MANAGEMENT SERVICES**

*All Customers participating in the Trade Adjustment Assistance program must be notified of all eight case management services available to them. (These items are subject to monitoring in both the Dislocated Worker and Trade Adjustment Assistance Programs.) DW Counselors please initial and date each of the eight services once you have discussed with the Customer.*

1. Comprehensive and specialized assessment of skill and interest levels including (a) diagnostic testing and use of other assessment tools; and (b) in-depth interviewing and evaluation to identify employment barriers and appropriate employment goals: 08/10/2019 SC
2. Development of an individual employment plan (IEP) or (ISS) to identify employment goals and objectives, and appropriate training to achieve those goals and objectives: 08/10/2019 SC
3. Information on training available in local and regional areas, individual counseling to determine which training is suitable, and how to apply for such training: 08/10/2019 SC
4. Information on how to apply for financial aid through FAFSA (per section 402 F of the Higher Education Act of 1965) if applicable: 08/10/2019 SC
5. Workshops, including development of learning skills, communication skills, interviewing skills, punctuality, personal hygiene, and professional conduct to prepare individuals for employment or training: 08/10/2019 SC
6. Individual career counseling, including job search during and after the period in which the individual is receiving training: 08/10/2019 SC
7. Labor Market Information (LMI) relating to local, regional, and national labor market areas, including job listings in such labor market areas; information on job skills necessary to obtain jobs identified in job listings; and earnings potential of such occupations: 08/10/2019 SC
8. Information relating to the availability of support services, including services relating to child care, transportation, dependent care, housing assistance, and needs-related payments that are necessary to enable an individual to participate in training: 08/10/2019 SC

**SIGNATURES**

*Customer – My Dislocated Worker Counselor has shared all eight case management services with me and has discussed the six eligibility criteria.*

Signature / Date: \_\_\_\_\_

*Dislocated Worker Counselor – I have notified the Customer of all eight case management services available to them and have discussed the six eligibility criteria.*

Signature / Date: \_\_\_\_\_

# Six Criteria to Approve a Training Application

1. There is no suitable employment available to the customer

- LMI of 5% or less along with justification from work search section. Request additional research from the regional LMI Analyst, if needed.

2. The customer will benefit from appropriate training

- Discuss skill gaps, outdated credentials or lack of credentials, use assessments.

3. There is reasonable expectation of employment following training

- LMI of 5% or more; Request additional research from the regional LMI Analyst, if needed

# Six Criteria to Approve a Training Application

## 4. Training is reasonably available to the customer

- Local public schools

## 5. The customer is qualified to undertake and complete training

- Do they meet minimum requirements; have needed work hours, past education, etc

## 6. Training is suitable for the worker and available at a reasonable cost

- List of schools in region with available programming – preferably public or nonprofit institutions.

# Application Supporting Documents

# Labor Market Information (LMI)

- Accurate labor market information for TAA training applications is vital to TAA staff approving applications
- All LMI should be regional and from the following State of Minnesota link:
- <https://apps.deed.state.mn.us/lmi/cpt/search>

# Labor Market Information (LMI)

## LMI Quick Facts

1. LMI should identify the “best” occupation title available matching the customer’s previous job
2. New job LMI needs to directly align with the customer’s employment goal
3. TAA cannot accept LMI for “All others”
4. Only submit 4 pages of LMI (2 pages for the previous job and 2 pages for the new job)



# Labor Market Information- LMI

## Career and Education Explorer

### Explore Careers - Demand

[Start Over - Explore Careers](#)[Start Over - Explore Education](#)[Find a CareerForce Location](#)[Overview](#)[Wages](#)[Demand](#)[Education](#)[On the Job](#)[Apply for Jobs](#)[Print All](#)

### You have selected

Bookkeeping, Accounting, and Auditing Clerks -- 43-3031

EDR 10 - Southeast (includes these counties: Dodge, Fillmore, Freeborn, Goodhue, Houston, Mower, Olmsted, Rice, Steele, Wabasha, Winona)

### Current demand

EDR 10 - Southeast	★★★★★ High
Minnesota	★★★★★ High

### Projected openings

Region	Projected Employment - 2020	1-Year Openings	10-Year Growth	10-Year Openings
EDR 10 - Southeast	N/A	N/A	-3.5%	2,808
Minnesota	-0.2%	3,675	-2.8%	37,949

# LMI- Wages

## Career and Education Explorer

### Explore Careers - Wages

[Start Over - Explore Careers](#)

[Start Over - Explore Education](#)

[Find a CareerForce Location](#)

[Overview](#)

[Wages](#)

[Demand](#)

[Education](#)

[On the Job](#)

[Apply for Jobs](#)

[Print All](#)

#### You have selected

Bookkeeping, Accounting, and Auditing Clerks -- 43-3031

EDR 10 - Southeast (includes these counties: Dodge, Fillmore, Freeborn, Goodhue, Houston, Mower, Olmsted, Rice, Steele, Wabasha, Winona)

#### Hourly wages - 10 percent of jobs pay less than the 10th percentile and so on

Region	10th Percentile	25th Percentile	Median	75th Percentile	90th Percentile
EDR 10 - Southeast	\$12.41/hr	\$16.55/hr	\$20.05/hr	\$24.17/hr	\$28.68/hr
Minnesota	\$13.59/hr	\$17.34/hr	\$21.54/hr	\$25.73/hr	\$30.51/hr
U S	\$12.59/hr	\$16.06/hr	\$20.06/hr	\$25.00/hr	\$30.37/hr

# List of Program Courses

## NURSING (LPN TRACK)

DIPLOMA, 39 CREDITS

The Practical Nursing Program at Riverland Community College is approved by the Minnesota Board of Nursing. Graduates of the Practical Nursing Program will integrate general education, including science coursework, with the discipline of nursing coursework (PNUR) as the basis for nursing practice and ongoing life-long learning.

The Practical Nursing Program will prepare the student with the knowledge, skills, and values of a practical nurse (PN) for entry-level practice. The student will then be eligible to take the licensing examination for the licensed practical nurse (NCLEX-PN). The student is eligible to enter practice when licensed and/or may apply to the MANE A.S. Degree/BSN program with advanced standing in following years.

### Licensed practical and licensed vocational nurses typically do the following:

Source: Bureau of Labor Statistics

- Monitor patients' health—for example, by checking their blood pressure
- Administer basic patient care, including changing bandages and inserting catheters
- Provide for the basic comfort of patients, such as helping them bathe or dress
- Discuss the care they are providing with patients and listen to their concerns
- Report patients' status and concerns to registered nurses and doctors
- Keep records on patients' health

**Location:** Austin. Clinicals: Albert Lea, Austin and Owatonna

**Program Starts:** Full-time option (Fall); Part-time option (Spring)

**Course Plan:** Full-time option (3 semesters); Part-time option (4 semesters)

**Faculty:** Laura Beasley Kristin Ansoerge Kara Delafosse Jane McKinley Judy Thurnau Pat Parsons Laura Beasley Kristin Ansoerge Barbara Dyvig Pat Parsons

### Prerequisites (10 credits)

- Student must be active on a CNA registry.
- BIOL1030 Human Biology (Goal 2 & 3) 3 CR
- ENGL1101 Composition I (Goal 1 & 2) 3 CR
- PSYC1240 Developmental Psychology (Goal 5 & 9) 3 CR
- Elective Credit 1 CR

### Required Core Courses (29 credits)

- PNUR1110 Foundations of Practical Nursing 6 CR
- PNUR1120 Nursing Care of Older Adults 3 CR
- PNUR1130 Pharmacology 3 CR
- PNUR1140 Clinical I 3 CR
- PNUR1150 Nursing Care of Adults 4 CR
- PNUR1160 Nursing Care of Women/Newborns/Children 3 CR
- PNUR1170 Transition to Practice 1 CR
- PNUR1180 Psychosocial Nursing Care 1 CR
- PNUR1190 Clinical II 5 CR

# Map example-Google-show all routes

The screenshot displays the Google Maps interface for a route from Austin, Minnesota (55912) to Elkton, Minnesota. The search bar shows the origin and destination. Below the search bar, there are options to send directions to a phone and a list of route suggestions. The first route is highlighted as the fastest, with a time of 17 minutes and a distance of 14.4 miles. The second route is 20 minutes and 16.7 miles. The map shows three routes: a blue route (17 min, 14.4 miles), a grey route (20 min, 16.7 miles), and a grey route (21 min, 15.8 miles). The blue route is the fastest and is highlighted with a black box around the time and distance information.

**Route 1:** via I-90 E  
Fastest route, the usual traffic  
17 min  
14.4 miles

**Route 2:** via I-90 E and 200 St/200th St  
20 min  
16.7 miles

**Route 3:** via I-90 E and 200 St/200th St  
21 min  
15.8 miles



# Cost of Training Document

## Tuition & Fees

### Riverland Cost Estimation Calculator

2020-2021 Tuition & Fee Rates	
	Per Credit
Minnesota Residents	\$196.79
Online Students	\$223.79
Iowa/Wisconsin/North Dakota/South Dakota residents	\$196.79
Senior Citizen (62+)	\$34.39

Programs with differential tuition			
	Tuition Rate per Credit	Fees Rate per Credit	Total Rate per Credit
Independent Study	\$205.53	\$22.16	\$227.69
Private Voice Lessons	\$200.38	\$22.16	\$222.54
Nursing	\$220.98	\$22.16	\$243.14
Radiography	\$215.03	\$22.16	\$237.19
Chemistry	\$177.85	\$22.16	\$200.01
Nursing Assistant	\$184.93	\$22.16	\$207.09
Truck Driving	\$277.63	\$22.16	\$299.79
Agricultural Science	\$184.93	\$22.16	\$207.09

# Cost of Training Documents

Home / Academics / Programs / Nursing (LPN Track) / Program Fees

## Nursing (LPN Track)

Description

How to Apply

Course List

Course Sequence

Graduate Outcomes

Program Fees

### Book Prices (estimated cost)- 2 Options

- E-Books (electronic format)- \$250.00
- Print Books with Workbooks (workbooks are optional)- \$427.00

### NCLEX Preparation Books (estimated cost)

- ATI Books- \$1200

### Uniforms

- \$75 approximate cost. This includes embroidery, scrub top and bottom, and shipping

### Other

Stethoscope \$50-\$150 approximate cost

# Exam Costs



BOARD OF NURSING

1210 Northland Drive #120, Mendota Heights, MN 55120  
Voice: 612-317-3000 | Fax: 651-688-1841 | TTY: 800-627-3529  
Toll Free (MN, IA, ND, SD, WI): 888-234-2690  
Email: [nursing.board@state.mn.us](mailto:nursing.board@state.mn.us)  
Website: [www.nursingboard.state.mn.us](http://www.nursingboard.state.mn.us)

## LICENSURE BY EXAMINATION APPLICATION INSTRUCTIONS

### GENERAL INFORMATION

- Submit an application for licensure by examination and fees.** The application fee is \$105.00 and the Criminal Background Check fee is \$33.25. The total due is \$138.25 in the form of a money order or cashier's check made payable to the Minnesota Board of Nursing. Fees are non-refundable. The application packet may be downloaded from the Minnesota Board of Nursing website.

# Assessments

- TAA requires a standardized assessment with TAA training applications
- All assessments should point toward the customer's employment goal
- TAA can pay for assessments
- TAA offers the COPS, CAPS, COPES free of charge to customers: send your customer's email address to the general TAA mailbox



# CCC Assessment – COPS/CAPS/COPES

## COPSystem

Name: Sarah

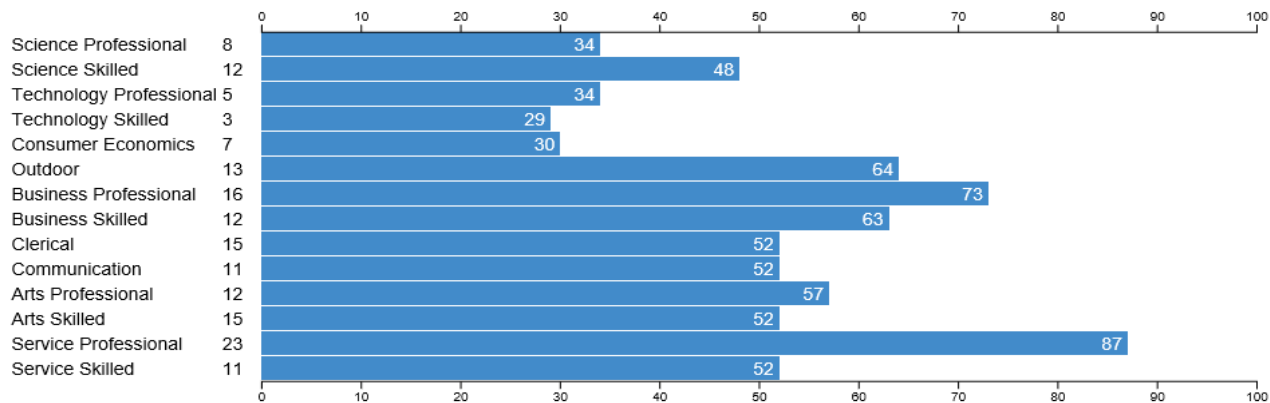
Date Completed: 10/4/2019



### Interests (COPS)

Your interest profile is plotted below. A percentile number is printed inside the bars. Each number shows your approximate position on each scale as compared to other people at your educational level who have taken the COPS. If your score is near 50, about half (50%) of others fall below you. The higher your score the greater your interest is compared to others. [Read More »](#)

#### COPS Interest Inventory



**Your Highest Career Groups on the COPS are:**

**Outdoor; Business Professional; Service Professional;**

# Performance Requirements

Failure to comply will jeopardize TAA / TRA benefits

- Contact the Dislocated Worker Counselor every 30 days or as instructed
- Submit the following:
  - Official class schedule before beginning of each term
  - Training Progress Report
    - Completed every 60 days, regardless of scheduled breaks, through the end of training
  - Grades at the end of each term
  - Copy of credential after end of training

# Computers and Tools

- TAA will send customer a technology application after training plan approval, if not submitted with application and good faith estimate includes technology
- A copy of the school's technology requirements must be attached
- A tool list should be included with application, or as soon as it's available
- A tool quote will be required for TAA to order tools (but not required with initial application)
- Computer is ordered 2 wks prior to training start; tools are ordered 4 wks prior to training start

# Acceptable TAA Expenses

- Training
  - Required textbooks (TAA does not cover textbooks/supplies listed as “optional” or “recommended”)
  - Required tools (requires tool list, vendor quote, and TAA preapproval)
  - Required non-textbooks items with TAA pre-approval
  - Uniforms: Must be required and have TAA pre-approval prior to purchase. Limit of 3

# Contact us!

- Minnesota TAA Program

- Email: [DEED.TAA@state.mn.us](mailto:DEED.TAA@state.mn.us)
- Applications: [www.mn.gov/deed/taa](http://www.mn.gov/deed/taa)
- Phone: 651-259-7543, 1-888-234-1330
- Fax: 651-296-0288

- Minnesota TRA Unit

- Email: [DEED.TRA@state.mn.us](mailto:DEED.TRA@state.mn.us)
- Phone: (ask for a TRA Specialist)  
651-296-3644, 1-877-898-9090

- TAA in other states:

[www.doleta.gov/tradeact](http://www.doleta.gov/tradeact)

# Wrap-Up

- Final Questions
- Watch for a survey via email soon
- CEU's are not being issued from the Department of Education any longer for training they do not host directly; Certificates of Completion will be sent to all attendees via email
- Thanks for attending!