*The following sample invoice for P/T contract invoicing is provided to aid Vocational Rehabilitation Services Community Rehabilitation Providers and Limited Use Vendors in completing and submitting invoices and the accompanying reports. If you have questions please contact Anne Paulson, DEED-VRS Rehabilitation Program Specialist at* [*Anne.Paulson@state.mn.us*](mailto:Anne.Paulson@state.mn.us)*, 651-259-7135.*

# VRS P/T Contract Sample Invoice

Pathway to Success

1 Main St

St Paul, MN 55101

651-555-5555

Invoice Number: 18346

Invoice Date: 06/05/2018

Bill To:

Vocational Rehabilitation Services

332 Minnesota St.

St Paul, MN 55101

Participant: Paul Smith

| **Authorization Number** | **Date(s) of Service** | **Description** | **Number of Units** | **Unit Rate** | **Total** |
| --- | --- | --- | --- | --- | --- |
| 5318101111 | 05/10 – 05/18/2018 | Job Seeking Skills Training | 2 Hours | $55.00 | $110.00 |

Total Invoiced: $110.00